

JOB DESCRIPTION
Technician, Vacancy Ref: N1682

Job Title:	LICA Technician	Grade 6
Department/College:	LICA (FASS)	
Directly responsible to:	Steph Sims, LICA Technical Manager	
Supervisory responsibility for:	N/A	
Other contacts		
Internal: LICA/Lancaster Arts staff, Staff across the University, ISS, Non-LICA students within FASS.		
External: Visiting professional companies and artists in residence, outside venues, technical consultants, design/build services and specialist hire companies		
Major Duties		
<ol style="list-style-type: none"> 1. Deliver the technical and equipment support needs for all LICA activity, including for teaching, assessment, research, and the public performances and exhibitions of Lancaster Arts, ensuring the highest standards of professional technical support are met across LICA's subject areas and art-forms. 2. Work with the Technical Manager, Academic staff and Lancaster Arts programming team to deliver LICA's long-term strategy for technical support and equipment provision. 3. Provide technical support and delivery in the post-holder's own specialist area(s) of technical knowledge and experience, in line with agreed workloads established with Technical Manager. 4. Play a full role in the support of practical teaching (outside of ISS remit), up to and including demonstrating techniques, assisting practical delivery, supervising practical exercises, recommending solutions, and providing technical training to agreed module content. Where agreed with the Technical Manager and module convenor, staff may also play a defined role in teaching specific sessions, overseeing practical projects and informing elements of assessment. 5. Participate fully in all planning and communications meetings as required by the Technical Manager. 		

6. Play a role in the delivery of the centralised LICA technical hub. Utilise and maintain the on-line booking system, upkeep and replacement of equipment, and facilitate the booking and safe use of restricted/technical/workshop space and equipment by staff, students and professional artists.
7. Oversee students, staff and artists working in artistic, workshop and teaching spaces across LICA, and ensure a supportive, communicative and safe environment for all.
8. In consultation with the LICA Technical Manager, undertake training and development to further develop skills and competencies in areas of technical support, as well as in communication and other areas where appropriate.
9. Ensure that visiting professional companies and artists in residence receive the highest professional support to deliver their agreed and contracted activity.
10. Where agreed with the Technical Manager, act as budget-holder for a defined area of activity, equipment, overheads, consumables or licenses.
11. Input into the development of equipment bids to Faculty, central University, research and public funding bodies as required by the Technical Manager.
12. With the Technical Manager, play a role in developing and delivering commercial activity, outside hires, technical consultancy, design/build services and equipment hires, working to agreed targets.
13. Have up-to-date awareness of the legislation relating to access for all, including disability access and race equality.

Other Duties

To undertake any other duties appropriate to the grade of the post as and when required by the Head of Department or his/her nominated representative.